

Accessible Education Provision for Neurodivergent Children  
through graduated interventions and academic support.



*An organisation that aims to improve every child's life  
by being closer to nature,  
providing equality in learning  
and promoting well-being*

# WALKIE TALKIE POLICY FOR RAW LEARNING

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## 1. Introduction

The use of Walkie Talkies within Raw Learning is an essential part of our daily work. We recognise that Walkie Talkies are an important method of effectively communicating with members of our team within our setting, and that they are an important form of communication to ensure that all children and facilitators are kept safe while working outdoors at all times.

## 2. Aims and Objectives

This policy aims to ensure that all facilitators are aware of how our Walkie Talkies should be used in order to keep children safe and for facilitators to be aware of the type and nature of information being communicated using our Walkie Talkies.

## 3. Policy Statement

This policy sets out Raw Learning's expectations regarding the use of Walkie Talkies supplied by the Director.

Walkie Talkies are provided to ensure ease of communication between team members across the site, inside the Office and outside. This communication could include information about where they are, how many children they have under supervision, their activity plans and may also be used to ask for assistance when needed.

## 4. Procedures

Walkie Talkies are provided for use by the facilitators working on that particular day. Each facilitator is responsible for their own Walkie Talkie. The facilitator must inform the Director if their Walkie Talkie is lost or stolen as soon as possible. Walkie Talkies are numbered and the Forest School Leader will make a note of which facilitator is given each numbered Walkie Talkie.

The Forest School Leader is responsible for making sure that the Walkie Talkies are fully charged at the start of each session and that they are turned off at the end of the day.

Each facilitator with a Walkie Talkie is responsible for ensuring that they have their Walkie Talkie tuned into the correct channel.

Walkie Talkies should **not** be used for general, non-work-related communication between facilitators as this can be disruptive to the teaching and learning that is taking place across the site.

If a facilitator requires important or urgent support with a particular child, then the phrase to be used is:

“Could I please have some help with a child, over here in...”

The Facilitator must add the location they are in and where they are needing assistance. Another facilitator will then come to provide support.

The Walkie Talkies are also being used to maintain the security and safety of our children when there are other users on-site, i.e. dog walkers, runners, delivery vans.

## **5. GDPR**

Here at Raw Learning, we are aware of and understand that when our teams are communicating information via a Walkie Talkie, we are communicating over a radio network. Therefore, facilitators need to ensure that no personal information is communicated via walkie talkie that could identify a pupil.

This policy was adopted by	Raw Learning
On	1 <sup>st</sup> August 2024
Date to be reviewed	1 <sup>st</sup> August 2025
Signed on behalf of the provider	<i>Rachel King</i>
Name of signatory	Rachel King
Role of signatory	Director